



## Stage Manager - Job Description

RESPONSIBLE TO: the Artistic Director

We are recruiting a Stage Manager to support FINDING MR PARAMOUR over one week of rehearsals in London (29 April - 5 May at Estonia House, Notting Hill Gate) and three performances on:

- 5 May 2017 - Lyric Hammersmith Cinema (showcase performance)
- 27 June 2017 - Burton Taylor Studio, Offbeat Festival Oxford
- 23 July 2017 - South Street Arts, Reading Fringe

N.B. The Stage Manager will not be needed between the 10 - 25 April when the show will be in rehearsals in Estonia.

FINDING MR PARAMOUR is a quirky one-man stand-up show about education in the UK staged by Estonian theatre collective, Kinoteater, and co-written and performed by Tim Paramour (former Deputy Head teacher at North Haringay Primary School). Kinoteater was founded in 2011 with the aim of producing work that does not quite fit into Estonia's repertory system. It started with stand-up and has since grown into a production company that specialises in tender and unexpected docufictional creations with experts from non-theatrical backgrounds. Theatre of Europe commissioned Kinoteater to develop this project in the UK after experiencing a piece made by the company about the life of magicians in Tallinn. FINDING MR PARAMOUR is an up beat toolkit with an outside perspective on the current situation within the British education system.

Theatre of Europe commissions leading theatre directors from the continent with British creatives to premiere European work for a UK audience.

"Kinoteater is excellent at staging socially important topics in an entertaining way." - Prize jury of Estonian Theatre Awards

Tim Paramour is working with Paavo Piik, Paul Piik and Henrik Kalmet to write and stage FINDING MR PARAMOUR. In March 2016 Tim, then Deputy Head teacher at North Haringay Primary, posted a blog that articulating the changes in education over the past ten years. The post hit a chord and was circulated widely in the TES and the Independent.

70 minutes in length

Audience placement/configuration: End on

Get-in: 2 hours

Get-out: 45 minutes

Basic lighting

PA system required for videos, music and sound cues

Projection and screen required for pictures and videos

## KEY TASKS

1. To maintain 'the Book' during rehearsals and to work with the creative team to source certain prop and set elements not brought over from Estonia
2. To take responsibility for the loading and driving of the small van of props and set on tour.
3. To conduct the relights for the touring show. To be in charge of the technical running of performances including lighting, sound, video and special effects, and of all get-ins and get-outs, including initial liaison on arrival at a new venue.
4. To write show reports and circulate them to the performing and artistic team.
5. To organise, or undertake repairs and laundry/dry cleaning of props, set and costumes as required. To ensure that the set, costumes and technical equipment on tour are maintained to the highest standard.
6. To ensure all technical information received from venues is adequate.
7. To have knowledge and awareness of health & safety issues on tour and to comply with all current legislation and recommended precautions.
8. To ensure that audience feedback forms are available at each performance.

## WAGES

£430 fee in London

£88 per day + food allowance in Oxford and Reading